

Academics

Frequently Asked Questions...

When do summer school packets come out?

Summer school packets are available after spring break.

How old does a student need to be to enroll in driver's ed.?

A student must be 15 on the first day of the semester.

GRADING PROCEDURES

Student transcripts report semester grades in each course. Each teacher will communicate the procedures for calculating the semester grade in their course on the syllabus provided to students at the beginning of each semester. In all classes, semester grades are cumulative with progress being reported (mailed home) for all students at the end of the first 10 weeks. For students earning a D or an F in the class, a mid-quarter progress report will also be mailed home. Students and parents can view a student's grade at any time throughout the semester through the I-Parent program. Listed below are the grading symbols and definitions used at Naperville Central High School:

- A Student demonstrates mastery of at least 90% of the course standards.
- B Student demonstrates mastery of at least 80% of the course standards.
- C Student demonstrates mastery of at least 70% of the course standards.
- D Student demonstrates mastery of at least 60% of the course standards.
- F Student has not demonstrated adequate mastery of standards and will not receive credit for the course.
- I Incomplete. Level of mastery cannot be determined without further evidence.
- AU Audit. Students do not receive a grade or credit for this course.
- MX Medical Excuse
- WF Withdrawn from course. Failing.
- WP Withdrawn from course. Passing.
- P Student graded on the pass/fail option. Student demonstrates mastery of at least 70% of the course standards and will earn credit for the course.

Academic Integrity

Naperville Central students are challenged to address the learning process enthusiastically, diligently, and most importantly, honestly. The Naperville Central community expects that students do their work honestly, without cheating or plagiarizing. Students who do not follow these expectations by cheating or plagiarizing will receive a zero as a grade for that work. Please see the statement on Academic Integrity at the beginning of the Student Redbook.

4.0 AWARDS

Each spring the school honors all students who have earned a **GPA of 4.0** for one or both of the preceding two semesters. The awards are as follows:

Semester 1 Certificate
Semester 2 Academic Letter
Semester 3 Gold Bar
Semester 4 Gold Bar

Semester 5 Gold Bar
Semester 6 Gold Bar
Semester 7 Plaque

NATIONAL HONOR SOCIETY

The procedures agreed upon by the two high schools in the selection of students for National Honor Society recognition are as follows:

1. One induction ceremony shall be scheduled in the fall for both juniors and seniors.
2. Juniors and seniors with a grade point average of 3.75 and above are eligible to apply for membership consideration in National Honor Society.
3. The selection process at both schools will be identical.

The selection process will be as follows:

1. The registrar will verify academic eligibility for juniors and seniors with a grade point average of 3.75 and above.
2. A letter of invitation will be delivered to each eligible student. The letter will notify each eligible student about where to obtain an application, how to apply, and deadlines. The responsibility for obtaining, completing, and returning the application within the specified timeframe lies with the student. This application will include the student's grade point average.
3. While student's grade point averages make them eligible for membership consideration, their leadership and character must be judged as well. Teachers will complete rating sheets to evaluate students' leadership and character. The rating sheets will reflect the following:

LEADERSHIP:

The student who exercises exceptional leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions
- Demonstrates leadership in promoting school activities
- Demonstrates influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities and follows through on completion
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Successfully holds school offices or positions of responsibility, conducts business efficiently
- Demonstrates leadership in the classroom, at work, and in school activities
- Is thoroughly dependable in any responsibility accepted.

b. CHARACTER:

The student of exceptional character:

- Takes criticism willingly and accepts recommendations graciously.
- Consistently exemplifies desirable qualities of behavior. (Cheerfulness, friendliness, poise, stability).
- Upholds principles of morality and ethics.
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability.
- Shows courtesy, concern, and respect for others.
- Observes instructions and rules, punctuality, and faithfulness both inside and outside the classroom.
- Has powers of concentration and sustained attention as shown by perseverance and application to studies.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, avoiding plagiarism in all work, and showing unwillingness to profit by the mistakes of others.
- Actively helps to rid the school of bad influences or environment..

c. SERVICE:

The student who serves

- Is willing to uphold scholarship and maintain a loyal school attitude
- Participates in some outside activity: Girl Scouts, Church group activities, volunteer services for the aged, poor, or disadvantaged, family duties, etc.
- Volunteers dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance.
- Works well with others and is willing to take on difficult or inconspicuous responsibilities.
- Cheerfully and enthusiastically renders any requested service to the school.

- Is willing to represent the class or school in inter-class and inter-scholastic competition.
- Does committee and staff work uncomplainingly.
- Shows courtesy by assisting visitors, teachers, and students.

Students will be ranked by faculty members by comparison with general student population:

- 10-9 exceptional
- 8-7 above average
- 6-5 average
- 4-3 below average
- 2-1 not worthy of serious consideration
- 0 student has exhibited a serious infraction of school academic or behavior policies

4. Finally, student's service will be reviewed during the selection process. On the application students will provide information about their service. They will list their co-curricular activities (clubs, teams, musical groups, etc.) and community activities (church involvement, volunteer work, jobs, etc.)
5. The National Honor Society adviser will collect the teacher rating sheets, chart the ratings on a spreadsheet, and average the ratings for each student. Students GPA will be doubled and added to the rating average.
6. A Faculty Selection Committee will meet after all applications have been submitted, rating sheets have been completed, and the spreadsheet has been prepared. The committee will review the ratings on the spreadsheet and the service of each applicant. During this review process the committee will not know the identity of any student because the information on the rating sheets and the applications themselves are identified by corresponding numbers. Based on all the information about each applicant's academic standing, leadership, character, and service, the committee will select the students to be inducted into the National Honor Society.

Juniors applying for membership must have completed one complete academic semester at NCHS to be considered. Seniors may waive the residency requirement, but will be considered only if their transcript from their prior school has been received and processed by the NCHS registrar prior to October 15th. Students who have been inducted into NHS at another high school must maintain NCHS chapter standards in order to remain active members. Inactive members may not wear gold tassels or cords at graduation activities.

Members of the National Honor Society must maintain the standards of scholarship, leadership, service, and character that membership in the organization requires. Each student is expected to follow school code relative to academic honesty, school responsibilities, and club/organization behavior code. Any member whose personal conduct is questionable in accordance with the accepted norms of student behavior may be dismissed by the Faculty council.

Naperville Central's Policy for National Honor Society:

NHS members are required to

- Attend all meetings of the full membership and official functions, unless excused by the advisor before the meeting. A written explanation must be submitted. Additional service hours will be assigned to students who miss mandatory meetings and required functions.
- Maintain a GPA of 3.75. Students who fail to attain a semester average of 3.75 will be placed on probation the subsequent semester and will be reinstated only if their GPA reaches 3.75. If it does not, they will be asked to appear before the Faculty Council for possible dismissal. Students must complete six (6) hours per semester of community service. Community service is defined as volunteerism outside of Naperville Central. Service hours may be completed with a community organization, an appropriate business (nursing home, hospital, etc.), or your church. School activities, events, student aide positions, etc., cannot be submitted as community service.
- Students must fulfill the tutoring requirements as determined each year by the executive board.
- Service hour verification forms must be submitted to the NHS sponsor by the required dates. It is the responsibility of the NHS member to submit and to verify their total hours. There will be no probationary period for community service hours.

See Redbook for specific dates.

Failure to accomplish the academic and/or service requirements will result in a faculty hearing and possible dismissal from the organization. Seniors will be denied the privilege of wearing the gold NHS tassel and/or gold cord at graduation. **When members flagrantly violate school policy or civil laws, they can be dismissed without warning.**

COLLEGE AND CAREER CENTER

The College Career Center uses a variety of resources to present information on:

- educational opportunities
- colleges
- careers
- financial aid and scholarships
- testing

Resources available include:

- current college manuals and videos
- financial aid and scholarship forms and information
- college applications
- college and career visits scheduled
- military information
- parent's information about college

A computerized educational and career-planning program called **Discover** is available. It contains **information on colleges and careers, and can be individualized for each student.** The information is kept on each student's own disk and can be updated and used throughout their years at NCHS.

The College Career Center is located in the Student Services wing. It is open full time during the school day, on most Thursday evenings 6:30-8:30 p.m. and during the summer from 7:00a.m. until 1:00p.m. Call Jean Childers, Career Assistant, at 983-2257 for more information.

SEMESTER EXAM POLICY

Students must attend all classes, including study halls and physical education, during exam days. Students are expected to take their final exams on the days they are scheduled. NCHS has a closed campus during exams, including lunch hours. **STUDENTS MAY NOT CHANGE THE DATE OF THEIR EXAM FOR ANY REASON.**

SEMESTER EXAM SCHEDULE

First semester exams will be held December 15-18, 2009. Second semester exams will be held May 24-28, 2010.

	12/15 & 5/24	12/16 & 5/25	12/17 & 5/26	12/18 & 5/27
7:45 - 10:20	Period 1	Period 3	Period 7	Period 5
10:20 - 10:40	Break	Break	Break	Break
10:40 - 1:15	Period 2	Period 4	Period 8	Period 6

I-PARENT

I-Parent is a convenient home-to-school collaboration tool that allows parents to keep track of their children's academic progress online via our student information system from any Internet connected computer. Parents or guardians are able to view their child's student information through the I-Parent web site after they have received a user ID and password. Parents may visit the password-protected site to view their students' schedules, grades, and daily and period attendance. Parents can use this link to ask questions regarding the system:

iparent@naperville203.org

PROGRESS NOTIFICATION FORM

The following Progress Notification Form can be used ANYTIME you would like to gather academic information on your student. Please copy the form and give to your student to take around to his/her teachers.

PROGRESS NOTIFICATION FORM

Teachers: Please complete this form developed by the NCHS Parent Involvement Team to relay a student's current academic performance to parents.

Parents: The grades circled below are approximate grades, not calculated, and should not be considered an actual grade.

DATE:

STUDENT NAME:

APPROXIMATE GRADE: (Please Circle)

MATH **A** **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

SCIENCE **A** **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

A **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

ELECTIVE **A** **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

SOC. STUDIES **A** **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

COM. ARTS **A** **AB** **B** **BC** **C** **CD** **D** **DF** **F**
Class Participation: **YES** **NO** **NEEDS IMPROVEMENT**

Homework Has Been Completed: **YES** **NO**

Additional comments/observations:

ELECTIVE